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| **SEMINARY INVOICE** | |
| **Fall 2023 - Spring 2024** | |
| **Date:** Click or tap here to enter text. |  |
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| **Seminary Name:** Click or tap here to enter text.  **Contact Person:** Click or tap here to enter text.  **Contact Email Address:** Click or tap here to enter text. |  |
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| **Student Name:** Click or tap here to enter text. | **Student ID:** Click or tap here to enter text. |
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| **Student Address:** Click or tap here to enter text. |  |
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| **Description of Charges** | **Total** |
| **Cost of Room and Board:**  (Cost of Room and Board should include total for Fall and Spring terms) | $Click or tap here to enter text. |
| **Less Internal Seminary Discounts:**  (Discount toward room and board should include total for Fall and Spring terms) | $Click or tap here to enter text. |
| **Less Scholarship(s) Paid Directly to Seminary:**  (Please submit a copy of Scholarship Award Letters. Scholarships should include total for Fall & Spring terms) | $Click or tap here to enter text. |
| **Sub Total:** | **$**Click or tap here to enter text. |
| **Less Student Deposit Paid to Seminary:** | $Click or tap here to enter text. |
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| **Balance Due to Seminary:**  **(Amount to be applied to Daemen University bill)** | **$**Click or tap here to enter text. |
| **Credit Toward Tuition (If Applicable):**  **(Credit above and beyond room and board - to be applied toward tuition balance)** | **$**Click or tap here to enter text. |
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| Office of Student Accounts - 4380 Main Street - Amherst, NY 14226-3592  **Phone:** 716.839.8213 **- Website**: www.hub.daemen.edu - **Email**: student\_accounts@daemen.edu | |

**Directions:** Download and fill out this document. Then, use the secure upload system to upload and send the completed document.